

ADDERBURY PARISH COUNCIL

TUESDAY 15 SEPTEMBER 2026

Clerk & Responsible Financial Officer

Theresa Goss
3 Tanners Close
Middleton Cheney
Banbury, OX17 2GD

clerk@adderburyparishcouncil.gov.uk
www.adderburyparishcouncil.gov.uk

9 September 2026

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 15 September 2026 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

County/District Councillor David Hingley and District Councillors Gordon Blakeway and Rob Pattenden are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T. Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm – 7:35pm

4. **Minutes** – To consider the minutes of the meeting held on 28 July 2026 and any matters arising from those minutes. **(Attached)**
7:35pm – 7:40pm
5. **Chairman's Announcements**
7:40pm – 7:50pm
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
7:50pm – 8:00pm
7. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.
8:00pm – 8:10pm

8. Planning

- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(To follow)**
- ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
- iii) Adderbury Neighbourhood Plan (ANP) – To note the progress which the ANP Working Group has made in relation to updating the Plan.

8:10pm – 8:20pm

9. Village Matters

- i) Flooding – To receive an update on the work to address flooding issues in the village.
- ii) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
- iii) Community and Sports Centre Project (Milton Road) - To receive a progress report on:
 - the building project;
 - grant funding applications; and
 - fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group.
- iv) Adderbury Parish Institute – To discuss issues around the Trustees of Adderbury Parish Institute and the repair works.

8:20pm – 8:30pm

10. Parish Council Matters

- i) Parish Council Insurance – To review the Parish Council insurance for 2026/2027. **(To follow)**
- ii) Health and Safety:
 - To note the play area inspections at The Rise and Lucy Plackett Playing Field from Councillor Simon Davies;
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt;
 - To note the inspection at the Walled Garden Allotments from Councillor Rachel Moffat; and
 - To note the inspection at Adderbury Cemetery from Councillor Joel Greenberg.
 - To note the inspection of the Railway Parapet (adjacent to the Lucy Plackett Playing Field)
- iii) Parish Council Newsletter – To discuss the contents of the next Newsletter.

8:30pm – 8:45pm

11. Finance

- i) Councillor Priority Fund – To discuss possible projects to be funded from the County Council's Councillor Priority Fund.
- ii) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(To follow)**
- iii) Budget Monitoring – To note the budget monitoring report for 2026/2027. **(To follow)**

- iv) General, Ring-Fenced and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(To follow)**.
 - v) Burial Fees 2027/2028 – To review the Burial fees in Adderbury Cemetery for 2027/2028. **(To follow)**
 - vi) Allotment Rent 2027/2028 – To review the rent at the Walled Garden Allotments for 2027/2028. **(To follow)**
8:45pm – 9:00pm
12. **Correspondence** - Items of correspondence will be circulated to members.
9:00pm – 9:05pm

The Lucy Jane Plackett Charity

(Two items)

13. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 14, 15, 16, 17 & 18 on the grounds that it could involve the likely disclosure of private and confidential information.
9:05pm
14. **Quote for New Basket Swing Seat at the Lucy Plackett Playing Field** – To consider a quote from Proludic to replace the basket swing seat at the Lucy Plackett Playing Field. **(To follow)**
9:05pm – 9:10pm
15. **Quotes for Tree Work at the Lucy Plackett Playing Field** – To consider quotes for works to an Ash tree in the Lucy Plackett Playing Field. **(To follow)**
9:10pm – 9:15pm
16. **Quotes for Tree Work in Adderbury Cemetery** – To consider quotes for works to the yew tree in Adderbury Cemetery. **(To follow)**
9:15pm – 9:20pm
17. **Quote for Wall Repairs** - To consider a quote for works to repair the wall at the Friends Meeting House in Adderbury Cemetery.
9:20pm – 9:25pm
18. **Quotes for Play Equipment at The Rise** – To consider quotes for replacement swings at The Rise. **(To follow)**
9:25pm – 9:30pm
19. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm at Church House, High Street, Adderbury.
- 27 October 2026
 - 24 November 2026
- 9:30pm**
20. **Items for Future Agendas/Items of Information**
9:30pm